CONVOCATORIA Y DATOS GENERALES DEL PROCESO DE CONTRATACIÓN

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | AUTORIDAD DE SUPERVISIÓN DEL SISTEMA FINANCIERO | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | ASFI SIGA-ANPE N° 15/2021 | | | |  |
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| Objeto de la contratación | CONTRATACIÓN DE DOS CONSULTORES INDIVIDUALES DE LÍNEA – AUXILIARES ADMINISTRATIVOS EN GESTIÓN Y ATENCIÓN DE REQUERIMIENTOS DE DOCUMENTACIÓN | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación |  | Calidad | | | | | | | |  | Calidad Propuesta Técnica y Costo | | | | | | | | | |  |  |  |  |  |  |  |  |  |
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| X | Presupuesto Fijo | | | | | | | |  |  | | | | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Forma de Adjudicación (\*) | *Por ÍTEM* | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Precio Referencial | |  |  |  |  | | --- | --- | --- | --- | | **Monto Mensual Por Consultor**  **Bs.** | **Monto Total Por Consultor**  **Bs.** | **Número de**  **Vacancias** | **Monto Total**  **General**  **Bs.** | | 4.306,00 | 30.716,12 | 2 | 61.432,24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | Contrato | | | | | |  | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |
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| Plazo para la ejecución de la Consultoría | *A partir del día siguiente hábil de la suscripción del contrato hasta el 31 de diciembre de 2021* | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato  ***(sólo en el caso de Consultoría por Producto)*** | ***No aplicable en el presente proceso de contratación*** | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar con qué Presupuesto se inicia el proceso de contratación |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| X | Presupuesto de la presente gestión | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | | | | | | | # | | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | | | | | | | |  | % de Financiamiento | | | | | | |  |
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| 1 | | Tesoro General de la Nación | | | | | | | | | | | | | | | | | | | | | | | | | |  | 100 | | | | | | |  |
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| **(\*) Aplica sólo para Consultores Individuales de Línea** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |
| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | | | Plaza Isabel la Católica N° 2507 | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | | | | | De Hrs. 08:00 a Hrs. 15:30 | | | | | | | |  |
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|  | | | | | | | |  | |  | |  | |  | | *Nombre Completo* | | | | | | | | | | |  | | *Cargo* | | | | | | | |  | *Dependencia* | | | | | |  |
| Encargado de atender consultas | | | | | | | | | | | | | | | | Jhonny Alavi Conde | | | | | | | | | | |  | | Analista Supervisor de Contrataciones VI a.i. | | | | | | | |  | Jefatura de Administración | | | | | |  |
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| Teléfono | | | | | 2174444 Interno 6015 | | | | | | | |  | | Fax | | | - | | |  | Correo Electrónico | | | | | | | | | contrataciones@asfi.gob.bo | | | | | | | | | | | |  |  |
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| N° de la Cuenta Corriente Fiscal para depósito por concepto de Garantía de Seriedad de Propuesta | | | | | | | | |  |  | ***No aplicable en el presente proceso de contratación*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | |
| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de propuestas, plazo mínimo cuatro (4) días hábiles, computable a partir del día siguiente hábil de la publicación de la convocatoria;     2. Presentación de documentos para la suscripción de contrato, plazo de entrega de documentos no menor a cuatro (4) días hábiles);   El incumplimiento a los plazos señalados precedentemente será considerado como inobservancia a la normativa. | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
|  | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |  |
|  | 23 |  | 04 |  | 2021 |  |  | 14 |  | 30 |  | Edificio Principal ASFI - Plaza Isabel la Católica N° 2507 |
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|  | Consultas Escritas (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Reunión Informativa de aclaración (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Fecha límite de Presentación y Apertura de Propuestas | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 30 |  | 04 |  | 2021 |  |  | 14  14 |  | 00  30 |  | Mesa de Entrada ASFI - Plaza Isabel la Católica N° 2507 o mediante el RUPE  Sala de Reuniones de ASFI – Plaza Isabel la Católica N° 2507 o mediante el link:  https://asfi.webex.com/asfi-es/j.php?MTID=m2f9d10d57cc62db6374a7e07d2683bc6 |
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|  | Presentación del Informe de Evaluación y Recomendación al RPA | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Adjudicación o Declaratoria Desierta | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 10 |  | 05 |  | 2021 |  |  |  |  |  |  |  |
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|  | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 12 |  | 05 |  | 2021 |  |  |  |  |  |  |  |
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|  | Presentación de documentos para la suscripción de contrato. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | 26 |  | 05 |  | 2021 |  |  |  |  |  |  |  |
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