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# CONVOCATORIA

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | AUTORIDAD DE SUPERVISIÓN DEL SISTEMA FINANCIERO | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | ASFI SIGA-ANPE N° 003/2020 | | | |  |
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| CUCE | 2 | 0 | - | 0 | 2 | 0 | 3 | - | 0 | 0 | - | 1 | 0 | 2 | 9 | 7 | 4 | 3 | - | 2 | - | 1 |  | Gestión | 2020 |  |

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| Objeto de la contratación | ADQUISICIÓN DE PAPEL MEMBRETADO USO EXTERNO - JAD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación | X | Precio Evaluado más Bajo | | | | | | | | |  | Calidad Propuesta Técnica y Costo | | | | | | | | | | | |  |  | |  |  |  |  |  |  |  |
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|  | Calidad | | | | | | | | |  |  |  | |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |  |
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| Forma de Adjudicación | X | Por el Total | | | | | |  | Por Ítems | | | | | |  | Por Lotes | | | | | | |  |  |  | |  |  |  |  |  |  |  |
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| Precio Referencial | **Nro.** | | **Descripción del Bien** | | | | | | | | **Unidad**  **de Medida** | | | **Cantidad Solicitada** | | | | | **Precio Referencial Unitario**  **Bs.** | | | | | | | **Precio Referencial Total**  **Bs.** | | | | | | |  |
| *1* | | *Papel membretado tamaño carta uso externo* | | | | | | | | Hoja | | | 377.000 | | | | | 0,53 | | | | | | | **199.810,00** | | | | | | |  |
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| La contratación se formalizará mediante | X | Contrato | | | | |  | Orden de Compra ***(únicamente para bienes de entrega no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |
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| Plazo previsto para la entrega de bienes | ***Las entregas de los bienes deben realizarse de acuerdo al Cronograma de Entregas establecido en la Sección A, Numeral VII del Formulario C-1 (Especificaciones Técnicas).*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato | ***El proponente adjudicado deberá constituir una Garantía de Cumplimiento de Contrato equivalente al 7% o 3,5% (según corresponda). En caso de pagos parciales, el proponente podrá solicitar la retención en sustitución de la garantía*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar para cuando es el requerimiento del bien | X | Bienes para la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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|  | Bienes recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la suscripción del contrato está sujeta a la aprobación del presupuesto de la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Bienes para la próxima gestión (el proceso se iniciara una vez promulgada la Ley del Presupuesto General del Estado la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | | | | | | | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | |  | % de Financiamiento | | | | | | | |  |
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| 1 | Tesoro General de la Nación | | | | | | | | | | | | | | | | | | | |  | 100 | | | | | | | |  |
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| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | | | Plaza Isabel la Católica N° 2507 | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | 07:30 a 15:30 | | | |  |
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|  | | | | | | | |  |  |  |  | *Nombre Completo* | | | | | | | | | | |  | *Cargo* | | | | | |  | *Dependencia* | | | | | | |  |
| Encargado de atender consultas | | | | | | | | | | | | Rolando Carlos Yujra Magnani | | | | | | | | | | |  | Técnico de Contrataciones a.i. | | | | | |  | Jefatura de Administración | | | | | | |  |
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| Teléfono | | | | | 2174444 int. 6020 | | | |  | Fax | |  | | | |  | Correo Electrónico | | | | | | contrataciones@asfi.gob.bo | | | | | | | | | | | | | |  |  |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | |
| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de propuestas, plazo mínimo cuatro (4) días hábiles computables a partir del día siguiente hábil de la publicación de la convocatoria;     2. Presentación de documentos para la formalización de la contratación, plazo de entrega de documentos no menor a cuatro (4) días hábiles);   **El incumplimiento a los plazos señalados será considerado como inobservancia a la normativa** | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
|  | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |  |  |
|  | 12 |  | 06 |  | 2020 |  |  |  |  |  |  | Oficina Central de ASFI Plaza Isabel La Católica N° 2507 de la ciudad de La Paz. |
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|  | Fecha límite de Presentación y Apertura de Cotización: | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 18  18 |  | 06  06 |  | 2020  2020 |  |  | 11  11 |  | 00  30 |  | **Presentación de Sobres:**  Mesa de Entrada, Oficina Central de ASFI  **Apertura de Sobres:**  Sala de Reuniones, Oficina Central de ASFI |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Presentación del Informe de Evaluación y Recomendación al RPA | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 23 |  | 06 |  | 2020 |  |  |  |  |  |  |  |
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|  | Adjudicación o Declaratoria Desierta | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 25 |  | 06 |  | 2020 |  |  |  |  |  |  |  |
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|  | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Presentación de documentos para la formalización de la contratación. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Suscripción de contrato. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 09 |  | 07 |  | 2020 |  |  |  |  |  |  |  |
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